



## DUAL ENROLLMENT Course Approval Form

The public school student authorization form must be signed by a high school guidance counselor.

For home school students, this form must be signed by a Monroe County School District Official. FALL \_\_\_\_\_ SPRING \_\_\_\_\_ SUMMER \_\_\_\_\_

<b>Student Name:</b>			<b>Student CFK ID #</b>			<b>Date</b>	
<b>The student wishes to take the following courses:</b>							
COURSE CODE	COURSE TITLE	COURSE REGISTRATION NUMBER (CRN)	COURSE DETAILS (DAY/TIME/MODE)	LAB FEE > \$250	HIGH SCHOOL SUBJECT AREA EQUIVALENCY	NUMBER OF HIGH SCHOOL CREDITS TO BE AWARDED	
						<input type="checkbox"/> 1.0	<input type="checkbox"/> 0.5
						<input type="checkbox"/> 1.0	<input type="checkbox"/> 0.5
						<input type="checkbox"/> 1.0	<input type="checkbox"/> 0.5
						<input type="checkbox"/> 1.0	<input type="checkbox"/> 0.5
						<input type="checkbox"/> 1.0	<input type="checkbox"/> 0.5
						<input type="checkbox"/> 1.0	<input type="checkbox"/> 0.5

<div style="margin-bottom: 20px;"> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 5px;"> <span>CFK Academic Advisor (Name)</span> <span>CFK Academic Advisor (Signature)</span> <span>Date</span> </div> <div style="text-align: center; margin-top: 20px;"> <i>This high school student has my permission to attend CFK and take the courses listed above.</i> </div> </div> <div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-bottom: 5px;"> <span>High School Counselor (Name)</span> <span>High School Counselor (Signature)</span> <span>Date</span> </div> <div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; margin-top: 20px;"> <span>HOME SCHOOL: MCSD Official (Name)</span> <span>MCSD Official (Signature)</span> <span>Date</span> </div> </div>	<p><b>By signing this form, I acknowledge the following college/course-level expectations:</b></p> <ol style="list-style-type: none"> <li>1. Any letter grade below a "C" will not count as credit toward satisfaction of the requirements in Rule 6A-10.030, F.A.C., however, all grades are calculated in a student's GPA and will appear on their college transcript.</li> <li>2. All grades, including "W" for withdrawal, become a part of the student's permanent college transcript and may affect subsequent postsecondary admission.</li> <li>3. While appropriate for college-level study, course materials and class discussions may reflect topics not typically included in secondary courses, which some parents may object to for minors. Courses will not be modified to accommodate variations in student age and/or maturity.</li> <li>4. Students should carefully select courses to meet degree requirements, including approved program common prerequisite courses, in order to minimize student and state costs for excess hours.</li> <li>5. In order to continue participation in dual enrollment, students must maintain a 3.0 un-weighted high school GPA.</li> <li>6. Dual Enrollment students should utilize the Degree Program Requirement resources provided on the Florida Shines website (<a href="http://www.floridashines.org">www.floridashines.org</a>) to minimize enrollment in a random selection of CFK courses.</li> </ol> <div style="display: flex; justify-content: space-between; border-top: 1px solid black; margin-top: 20px; padding-top: 5px;"> <span>Student's Signature</span> <span>Date</span> </div>
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Forms can be emailed to: [advising.services@cfk.edu](mailto:advising.services@cfk.edu) or delivered to one of the CFK locations (Key West, Marathon, Key Largo)